

**REPORT OC-240,  
FEDERAL PARENT  
LOCATOR  
RESULTS -  
ADDRESS REPORT**

Report OC-240 reports the results of Federal Parent Locator Service location searches. Responses from federal agencies queried are compiled and provided on one report about 6-7 weeks after the State PLS receives the search request. Results of State Employment Security Agency (SESA) searches are reported separately since SESA matches are run quarterly. A sample PLS report is provided below:

**FORMAT**

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USER ID X9999                      FEDERAL PARENT LOCATOR RESULTS                      PAGE 9999  
   MICHIGAN OFFICE OF CHILD SUPPORT  
   REPORT NUMBER OC-240

SSN = 999-99-9999      DATE = MM/DD/YY                      CASE ID = 99999999XX  
CASE TYPE = X              USER CODE = X9999                      LOCAL CODE = 999

NAME = LAST                      FIRST                      MIDDLE

RETURNED NAME FIELD  
ADDRESS LINE 1  
ADDRESS LINE 2  
ADDRESS LINE 3

MESSAGE FIELD

SOURCE = XXXX (XX)      DATE OF ADDRESS = MM/YY      CORP DIVISION =      XX99  
   MM/DD/YY      IRS NAME CONTROL = XXXX  
   QTR/YY

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**DESCRIPTION**

Item	Description
User ID	Local requestor identification or State PLS identification
SSN	The social security number of the individual as identified by the requestor
Date	The date the report was printed

Case ID	The FIA, IV-D or court case number as identified by the requestor
Case Type	<p>A letter code identifying the type of case. Codes and case types are as follows:</p> <p>CS    - Child Support A      - ADC-IV-D N      - Non ADC IV-D Full Service L      - Non ADC IV-D Locate Only P      - Parental Kidnapping or Child Custody</p>
User Code	An alpha-numeric code which identifies the local agency and the county of the requestor and may identify the district office or individual requestor number within a county. For example, F63 means the requestor is the Friend of the Court office in Oakland County.
Local Code	The Julian date from 001 through 365 which identifies the date the Federal PLS request tape was created from standard search requests
Name	The payer's name (last, first, middle initial) as submitted to the Federal PLS
Returned Name	The name, if any, returned by the federal agency queried. In some instances, the name returned will not match, either completely or partially, the name submitted to the Federal PLS. For example, the National Personnel Records Center matches records based solely on SSN. Other agencies match records based on SSN and the first four letters of last names. Requestors should compare the report to existing records to resolve any discrepancy.
Address Field	<p>The address returned by the federal agency/source queried. (See Appendix 4 for State and country abbreviations that may appear in addresses.) The types of address returned are:</p> <p><b>Department of Defense</b> - Duty station or military unit address for individual on active duty; residence or mailing address used to mail benefit checks and correspondence to retired individual.</p> <p><b>Federal Bureau of Investigation</b> - Employer or Employee address.</p> <p><b>Internal Revenue Service</b> - Residence or mailing address from the tax return</p> <p><b>Master Beneficiary Record, Social Security Administration</b> - Residence or mailing address used to mail social security benefit checks</p> <p><b>National Directory of New Hires</b> - Work address and/or home address of the individual</p>

**Social Security Administration employer file** - Employer address from W-2

**State Employment Security Agency** responding state - Employer address from quarterly wage report filed by employer with their SESA; residence or mailing address used for mailing of unemployment compensation benefits

**Veterans Administration** - Residence or mailing address used for mailing of VA compensation, pension or educational benefit or other correspondence

**Messages**            One or more messages may be provided by the responding federal agency/source to indicate the reason an address is not provided or to identify benefit or employment status. See Exhibit 3 for an explanation of messages

**Source**                Abbreviations which identify the federal agency or source providing the response. Agency/sources are as follows:

DOD	=	Department of Defense
FBI	=	Federal Bureau of Investigation
IRS	=	Internal Revenue Service
MBR	=	SSA Master Beneficiary Record
NDW4	=	National Directory W-4
NDQW	=	National Directory Quarterly Wage
NDUI	=	National Directory Unemployment Insurance
SSA	=	Social Security Administration
SESA XX	=	State Employment Security Agency responding state. State abbreviations are identified in Appendix A
VA	=	Veterans Administration

**Date of Address**            When provided, this field identifies the date of the federal agency record. This field is used as follows:

IRS	-	December of the tax year (12/YY) for which the federal tax return was filed
NDNH	-	Date the match was made, also the date of hire may be included
SSA	-	Year (19YY) for which W-2 was filed
SESA	-	Quarter and Year (QR/YY) for which the quarterly wage report was filed with the responding state's State Employment Security Agency

Corp. Division	An alpha or numeric code used by the Social Security Administration to identify a division of a major corporation
IRS Name Control	When the last name of the taxpayer in the Internal Revenue Service file does not agree with the payer's last name, IRS will give the name from their files if 3 out of the first 4 letters of the last name do match. If the names are totally different, IRS will not report the name.